



# “Swachh Bharat Citizens’ Network”

*(An initiative by Ministry of Urban Development and LocalCircles)*

## Minimizing use of Paper in Daily Life:

1. Opt for e-bill for mobiles, credit cards etc.
2. Subscribe to e-bank statements
3. For those who have internet access, the e-newspapers could be read instead of the regular printed copies
4. Use of tissue papers/kitchen rolls/toilet paper should be reduced
5. Carry cloth bags for grocery shopping and minimize use of paper/plastic bags
6. Buy e-books instead of paper books
7. Avoid using paper cups/plates. Instead, use reusable porcelain cups and plates
8. All communications of the RWAs to the residents should be made digital
9. Everyone should try and improve their computer literacy
10. Reduce paper files at workplaces (Government and Corporate) by using e-approval systems
11. Use document sharing platforms instead of distributing printed copies
12. Soft copies should be saved instead of printing everything
13. Emails should not be printed unless it is absolutely necessary
14. The blank side of the printed waste papers should be reused for printing/rough work
15. Use of pencils should be encouraged in senior classes also so that the paper can be reused
16. Teach kids to use the old diaries, blank papers from previous class stationary for rough work in practising Drawing, Maths, Science etc.
17. Instead of printed invites to parties/functions etc., e-invites could be sent.

This checklist is prepared from the responses received in the 235,000 strong Swachh Bharat National circle on the subject. To join the community, please visit <http://www.localcircles.com> and use invite code: SWACHHBHARAT